

HIGH COURT OF ANDHRA PRADESH AT AMARAVATI**TENDER NOTIFICATION****ROC.No. 108/2024/J.Spl.Buildings****Dt.29.10.2026**

Tenders are invited from differently-abled persons for the establishment and operation of the *Mitti Café*, on a temporary basis, in the vacant place of about 150sft (by raising a structure) on the southern side of the Main Building of the High Court of Andhra Pradesh, opposite the Staff Canteen, subject to the following terms and conditions:

TERMS AND CONDITIONS**1. Eligibility:**

- (i) Only differently-abled persons are eligible to apply.
- (ii) A valid disability certificate issued by the competent authority shall be enclosed along with the application.

2. Scope and Nature of Allotment:

- (i) The successful Bidder shall establish and operate the *Mitti Café* at the location identified by the High Court.
- (ii) The allotment shall be purely temporary basis and shall not confer any right of ownership, such as, title or interest over the allotted premises or any right to permanent employment.
- (iii) The allotted premises shall be utilized strictly for the establishment and operation of the *Mitti Café* and for no other purpose.

3. Residential Eligibility:

The applicant shall be a permanent resident of the State of Andhra Pradesh.

4. Particulars and Documents to be furnished:

The intending differently-abled persons shall submit their applications/tender responses furnishing full particulars and enclosing self-attested copies of the relevant supporting documents, including the following:



- (i) Name and complete address of the applicant;
- (ii) Age and proof of age;
- (iii) Mobile Number;
- (iv) List of food items along with price;
- (v) Details of previous experience, if any;
- (vi) Aadhaar Card;
- (vii) PAN Card;
- (viii) Bank account details along with a copy of the relevant page of the Bank Passbook;
- (ix) Two (2) recent passport-size photographs;
- (x) Valid Disability Certificate issued by the competent certifying authority, along with Unique Disability ID (UDID) details; and
- (xi) Such other relevant information/documents as may be necessary for consideration of the applicant for establishment and operation of the *Mitti Café* in the premises of the High Court of Andhra Pradesh.

5. Submission of Applications – Time Limit:

The application/tender response, complete in all respects and accompanied by the requisite documents, shall be submitted within the time stipulated in this Notification. Applications/tender responses received after the stipulated date and time shall not be considered under any circumstances.

6. Period of Allotment:

The successful Bidder shall be permitted to operate the *Mitti Café* for a period of three (03) years, subject to compliance with the terms and conditions of the allotment and the instructions issued by the High Court from time to time.

7. Electricity, Water and Other Utility Charges:

The successful Bidder, from time to time, shall bear and pay the electricity, water and other applicable utility charges in respect of the *Mitti Café*, as determined by the High Court.



8. Infrastructure, Equipment and Capital Expenditure:

The infrastructure, equipment, materials and other amenities required for the establishment and operation of the *Mitti Café* shall be provided, installed and maintained by the successful Bidder at his/her own cost. All expenditure incurred in connection with the establishment and operation of the Café shall be borne by the successful Bidder.

9. Items Permitted for Sale:

Only Bakery items, Coffee, Tea, Drinking Water, Cool Drinks, etc., shall be permitted to be sold at the *Mitti Café*. No other food items shall be sold without the prior permission of the High Court.

10. Quality, Hygiene, Cleanliness and Waste Disposal:

(i) The allotted premises shall be maintained in a clean and hygienic condition at all times, and proper standards of cleanliness, hygiene and sanitation shall be maintained.

(ii) Waste generated, from time to time, from the operation of the Café shall be collected and disposed of strictly in accordance with the applicable rules, guidelines and instructions in force.

(iii) The successful Bidder shall ensure that all food items, beverages and snacks supplied at the Café are of good quality and served under hygienic conditions.

11. Conduct and Maintenance of Order:

(i) The successful Bidder shall ensure that the operation of the *Mitti Café* does not cause any obstruction, disturbance or inconvenience to the functioning of the High Court or to Court proceedings.

(ii) The successful Bidder shall not let anybody or not permit any unauthorized person(s) to occupy or use the allotted premises and shall ensure that no nuisance or unlawful activity takes place in or around the *Mitti Café* premises.

(iii) In the event of improper maintenance of the Café, disturbance to Court proceedings, creation of nuisance, misuse of the allotted premises or violation of any of the terms and conditions, the High Court shall be at liberty to cancel the allotment/license and evict the successful Bidder from the premises.

12. Compliance with Terms and Conditions:

The successful Bidder shall comply with all the terms and conditions of the allotment and with such instructions as may be issued by the High Court from time to time. In the event of any violation thereof, the High Court shall

be at liberty to cancel the allotment and take such further action, including inviting fresh applications, as may be considered necessary.

13. Tender Fee:

The applicant shall pay a non-refundable tender fee of Rs.1,000/- (Rupees One Thousand only) by way of Demand Draft drawn in favour of the Drawing and Disbursing Officer, High Court of Andhra Pradesh, Amaravati, and the same shall be enclosed along with the application.

14. Application Procedure:

(i) Interested differently-abled persons shall submit their applications in a sealed cover, superscribing "QUOTATION FOR ESTABLISHMENT AND OPERATION OF THE *MITTI CAFÉ*" addressed to the Registrar (Management), High Court of Andhra Pradesh, Amaravati.

(ii) The application shall contain the personal details of the applicant, a valid disability certificate, a brief proposal for the establishment and operation of the Café, details of previous experience, if any, Aadhar Card, PAN card, Bank account details etc.,

(iii) The application, complete in all respects and along with the prescribed tender fee, shall reach the Registrar (Management), High Court of Andhra Pradesh, Amaravati, Guntur District, Andhra Pradesh, on or before 16.11.2026 at 5.30 pm.

15. Selection of Applicant:

The selection shall be made on the basis of eligibility, suitability, proposed mode of operation and previous experience, if any. The decision of the High Court in the matter of selection shall be final and binding.

16. Cancellation of Allotment/license and Eviction:

The High Court reserves the right to cancel the allotment/license for violation of any of the terms and conditions of the allotment, misuse of the premises, failure to maintain the Café properly or for any other sufficient reason. Upon such cancellation, the successful bidder shall vacate and hand over peaceful possession of the allotted premises to the High Court, without claiming any right or compensation in respect thereof.


29/10/2026

REGISTRAR (MANAGEMENT)