

HIGH COURT OF ANDHRA PRADESH AT AMARAVATI

TENDER NOTIFICATION

ROC.No.147/2026/J.Spl. Buildings

DT.11.09.2026

Sealed quotations are invited from reputed local Agencies/Firms for undertaking the Comprehensive Maintenance Contract (CMC) of the following Air Conditioners installed at the official residences/residential offices of the Hon'ble Judges and the Registrars of the High Court of Andhra Pradesh in the NTR Krishna and Guntur Districts:

S.No.	Description of Split Air Conditioning Units	Quantity	Period of Maintenance Contract
1.	Hitachi (1.5 Ton 5 star Inverter model)	08	From the date of work order till 31.03.2028
2.	Daikin, FTKM50 (1.5 Ton 5 star Inverter model)	63	
3.	Daikin, ATKM50 (1.5 Ton 5 star Inverter model)	09	
4.	Daikin, FTE60 (02 Ton 1 star non inverter model)	01	
5.	LG 1.5 Ton Hot and Cold model	01	
6.	Daikin, JTKJ50 (1.5 Ton 5 star Inverter model)	03	
7.	Daikin, FTKM50 (1.5 Ton 5 star Inverter model)	03	From expiry of Manufacturer warranty i.e., 05.11.2026 till 31.03.2028.
8.	Daikin, FTKM50 (1.5 Ton 5 star Inverter model)	05	From expiry of Manufacturer warranty i.e., 05.12.2026 till 31.03.2028.
9.	Daikin, FTKM50 (1.5 Ton 5 star Inverter model)	01	From expiry of Manufacturer warranty i.e., 18.03.2027 till 31.03.2028.
10.	Daikin, FTKM50 (1.5 Ton 5 star Inverter model)	05	From expiry of Manufacturer warranty i.e., 18.04.2027 till 31.03.2028.
11.	Daikin, FTKM50 (1.5 Ton 5 star Inverter model)	04	From expiry of Manufacturer warranty i.e., 28.04.2027 till 31.03.2028.
12.	Daikin, FTKM50 (1.5 Ton 5 star Inverter model)	05	From expiry of Manufacturer warranty i.e., 25.07.2027 till 31.03.2028.
13.	Daikin, FTKM50 (1.5 Ton 5 star Inverter model)	01	From expiry of Manufacturer warranty

			i.e., 30.07.2027 till 31.03.2028.
14.	Daikin, FTKM50 (1.5 Ton 5 star Inverter model)	03	From expiry of Manufacturer warranty i.e., 20.08.2027 till 31.03.2028.
Total		112	

The Comprehensive Maintenance Contract shall include regular servicing and maintenance, attending to breakdowns, replacement of defective spare parts and uninstallation, shifting, transportation and reinstallation of Air Conditioners, including rope work, wherever necessary. Such shifting/uninstallation and reinstallation shall be carried out whenever there is a change of residence of an Hon'ble Judge/Registrar or upon the retirement/transfer of an Hon'ble Judge, as and when directed by the High Court. The contract period for the Air Conditioners not covered under the manufacturer's warranty shall be from the date of work order to 31.03.2028. In respect of Air Conditioners covered under the manufacturer's warranty, the contract shall commence from the date of expiry of the warranty (as mentioned in the above Table) and shall remain in force up to 31.03.2028. The maintenance charges in respect of such Units shall be paid proportionately for the period covered under the contract.

The intending Bidders may submit their sealed quotations, quoting the rate **per Unit per month**, along with all necessary details relating to the proposed repair and maintenance services, details of the Agency/Firm, and its track record/experience, if any. The quoted rates shall clearly indicate the applicable taxes, if any, and the total monthly maintenance charges per unit. The sealed quotation shall be superscribed "QUOTATION FOR COMPREHENSIVE MAINTENANCE CONTRACT FOR SPLIT AIR CONDITIONERS INSTALLED AT THE OFFICIAL RESIDENCES/ RESIDENTIAL OFFICES OF THE HON'BLE JUDGES AND THE REGISTRARS OF THE HIGH COURT OF ANDHRA PRADESH" and addressed to the Registrar (Management), High Court of Andhra Pradesh, Nelapadu, Guntur District.

The quotations may be submitted personally or through post during office hours i.e., from 10:30 a.m., to 5:30 p.m., on or before 28.09.2026. Quotations received after the stipulated date and time shall not be entertained.

The successful Bidder shall furnish Bank guarantee for 5% of the contract value i.e., for the 112 Split Air Conditioner Units.

The Registry reserves the right to accept or reject any or all of the quotations, either in whole or in part, without assigning any reason whatsoever.

TERMS AND CONDITIONS

1. The contract is for Comprehensive Maintenance of Split Air Conditioners installed at the official residences/residential offices of the Hon'ble Judges and the Registrars of the High Court of A.P in NTR/Krishna/Guntur districts.
2. The Comprehensive Maintenance Contract for Units out of manufacturer warranty is from the date of work order to 31.03.2028 and for the Units under manufacturer warranty shall be from the date of expiry of warranty up to 31.03.2028 and in the event of returning of any Air Conditioning Unit consequent upon the retirement or transfer of an Hon'ble Judge/Registrar the Maintenance for such Units will end on the date of such uninstallation/return.
3. The contracted amount shall be payable in four equal quarterly installments at the end of each quarter, subject to the submission of work reports duly signed by the authorized representatives/persons at the residences of the Hon'ble Judges/Registrars. In respect of Air Conditioning Units covered under the manufacturer's warranty, payment shall be made proportionately for the period for which maintenance services are actually covered under the contract. Similarly, in the event of returning of any Air Conditioning Unit consequent upon the retirement or transfer of an Hon'ble Judge/Registrar, the successful Bidder shall be entitled to proportionate payment for the period up to the date of such uninstallation/return of the Unit, based on the actual period of maintenance services rendered.
4. The High Court shall have the right to add or remove Air Conditioning Units from the scope of the Contract during the contract period, upon prior intimation to the Agency. The payment for any Air Conditioning Units so added or removed shall be made proportionately, based on the applicable contracted rates and the actual period for which such units remain covered under the Contract.
5. The successful Bidder shall attend routine and breakdown services, replacement of spare parts etc., to the Air Conditioner Units (outdoor and indoor units).
6. The successful Bidder shall attend the repairs/replacement of compressors, gas charging, remote controls and other accessories.
7. The successful Bidder shall bear all costs and expenses associated with the uninstallation, shifting, transportation and reinstallation of Air-Conditioning Units, including rope work and any other incidental works, wherever required. Such shifting may arise due to the change of residence of an Hon'ble Judge/Registrar or upon the retirement or transfer of an Hon'ble Judge/Registrar. The Air-Conditioning Units shall be uninstalled and shifted to the High Court premises as and when directed by the High Court.
8. The servicing of indoor and outdoor Units shall be attended by the successful Bidder as scheduled below:

S.No.	LOCATION	TYPE OF SERVICE	FREQUENCY
1	Residences/Residential Offices of the Hon'ble Judges and the Registrar of the High Court located at various places in N.T.R/Krishna/Guntur Districts.	Filter/Coil Service (Dry service) Indoor/Outdoor Units (Wet service)	Four times a year Twice a year

9. The successful Bidder shall replace the damaged spare parts, at their own cost and after such replacements, the Agency shall handover all the damaged or defective spare parts to J.Spl.(Buildings) Section, High Court of A.P for verification.
10. The Successful Bidder has to attend the servicing /repairs/replacement of parts through ropes, wherever necessary. No extra charges, therefor, will be paid.
11. The successful bidder shall engage the required Technicians on his own costs during the period of contract for attending to the complaints. The complaints shall be attended within 03 hours from the time of receipt thereof. In case of delay, substitute Unit shall be provided by the successful bidder, at their own cost, during the period of repairs.
12. GST or any other tax or duties on materials and on services in respect of this contract shall be payable by the successful Bidder and nothing extra will be paid by the High Court for increase of such taxes or duties even if imposed or levied during the AMC period.
13. No extra amount shall be paid by the High Court towards travelling for attending repairs/servicing/shifting etc., of the said Air Conditioner Units.
14. The successful Bidder shall take all safety precautions required while servicing etc., of the Air Conditioners.
15. The successful Bidder shall submit the Bills for every quarter duly enclosing the relevant supporting papers showing the works done to the said Air Conditioners signed by Personal Secretary to Hon'ble Judge or any person authorized by the Personal Secretary along with the counter signatures of the Controlling Officer, J. Spl. (Buildings) Section, High Court of Andhra Pradesh, acknowledging the nature of works done, during the relevant period.
16. The successful Bidder shall submit the entire servicing reports, including replacement of parts, if any, along with the Bills/Invoices.
17. The successful Bidder shall not sublet or entrust the work of maintenance to any other Agency.
18. The successful Bidder is responsible for any damages/loss to the equipment caused due to negligence/irresponsible handling of Air Conditioners by the Technicians provided by it.
19. High Court of Andhra Pradesh is at liberty to terminate the contract at any time without assigning any reasons.

20. The successful Bidder shall handover the Units after completion of the agreement period or date of termination, if any, in good working condition to the High Court Authorities.
21. If the successful Bidder intends to withdraw from the contract, it can do so only on issuing three (03) month's notice to the High Court. It shall submit status report of the equipment to the High Court at the end of the contract period.
22. The High Court is at liberty to extend or reduce the period of the contract and the successful Bidder is bound to carry out the maintenance at agreed rate for the extended period, if any.
23. Any disputes relating to this contract shall be resolved through the Jurisdictional courts located in Guntur District of Andhra Pradesh only.
24. In case of any failure on the part of the successful Bidder, damages will be recovered by the High Court Authorities from the successful Bidder and the successful Bidder will also be liable for penal action of debarring from tendering for two successive years or blacklisting the Agency.


11/9/26

REGISTRAR (MANAGEMENT)

