

Step by Step Procedure for How to install Microsoft Teams Video Conferencing Meetings & How to participate in Video Conferencing Meeting Quick Start Guide

Step: 1 Type Microsoft Team in Google



Google

Google Search

I'm Feeling Lucky

Google offered in: हिन्दी बांग्ला తెలుగు मराठी தமிழ் ગુજરાતી ಕನ್ನಡ മലയാളം ਪੰਜਾਬੀ



microsoft teams



Login

Download

Images

Join meeting

Web

Download for PC

App

Tutorial

Online

About 1,12,00,00,000 results (0.33 seconds)



Microsoft

<https://www.microsoft.com> > group-chat-software

Microsoft Teams - Video Conferencing, Meetings, Calling

Working together is easier with **Microsoft Teams**. Tools and files are always available in one place that's designed to help you connect naturally, ...

MS Teams

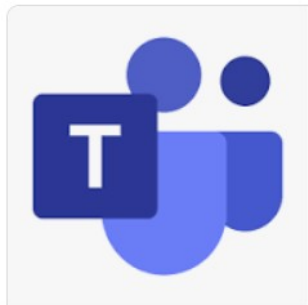
Microsoft Teams, the hub for team collaboration in Microsoft 365 ...

Download Microsoft Teams

Download Microsoft Teams for desktop and mobile and get ...

Online meetings

Take your online meetings to the next level. Microsoft Teams ...



Microsoft Tea

Software

Microsoft Teams is a proprie
communication platform de

Step: 2 Click on Microsoft Teams – Video Conferencing, Meetings, Calling link

 Microsoft | **Teams** Products ▾ Features ▾ Pricing Industries ▾ Resources ▾ Support

The new Microsoft Teams is now generally available

Collaborate more effectively with a faster, simpler, smarter, and more flexible Teams.

[Download now](#)

[Learn about the new Teams](#)





Teams

Products ▾

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Support

Switch to the new Microsoft Teams today to scale your business and achieve more together. [Learn more >](#)

The new Microsoft Teams is now generally available

Collaborate more effectively with a faster, simpler, smarter and more flexible Teams.





Download Microsoft Teams for Windows desktop

Teams for home

Organize your life and communities, all in one place.
Download the Teams app and never miss a message or call again.

[Download Teams](#)

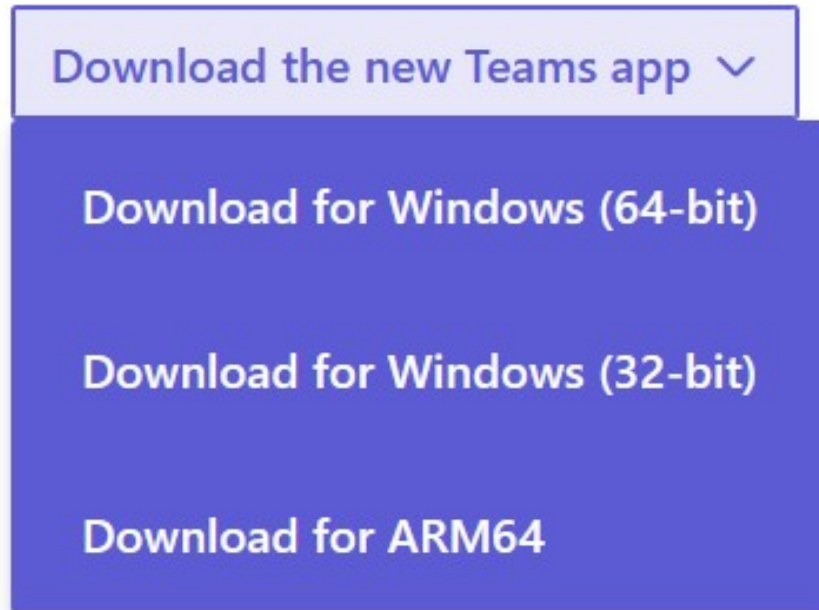
Teams for work or

Easily communicate with customers and
the Teams app and start creating, sharing
securely.

[Download the new Teams](#)

Teams for work or school

Easily communicate with customers and employees. Download the Teams app and start creating, sharing, and storing files securely.

A screenshot of a dropdown menu for downloading the Teams app. The menu is open, showing three options: 'Download for Windows (64-bit)', 'Download for Windows (32-bit)', and 'Download for ARM64'. The top bar of the menu is light blue with a white background and contains the text 'Download the new Teams app' followed by a downward-pointing chevron icon. The main body of the menu is a solid blue color with white text for the options.

- Download the new Teams app ▾
- Download for Windows (64-bit)
- Download for Windows (32-bit)
- Download for ARM64

Click on Download the new Teams app

[Problems installing new Teams? Download the App](#)

Step: 3 please check your Desktop or Laptop version then download accordingly

Download Microsoft Teams for Windows desktop

MSTeams-x64(2).msix
9s left — 18.6 of 124 MB (10.0 MB/sec)

HBCD_PE_x64.iso
Failed

Show all downloads

Teams for home

Organize your life and communities, all in one place. Download the Teams app and never miss a message or call again.

[Download Teams](#)

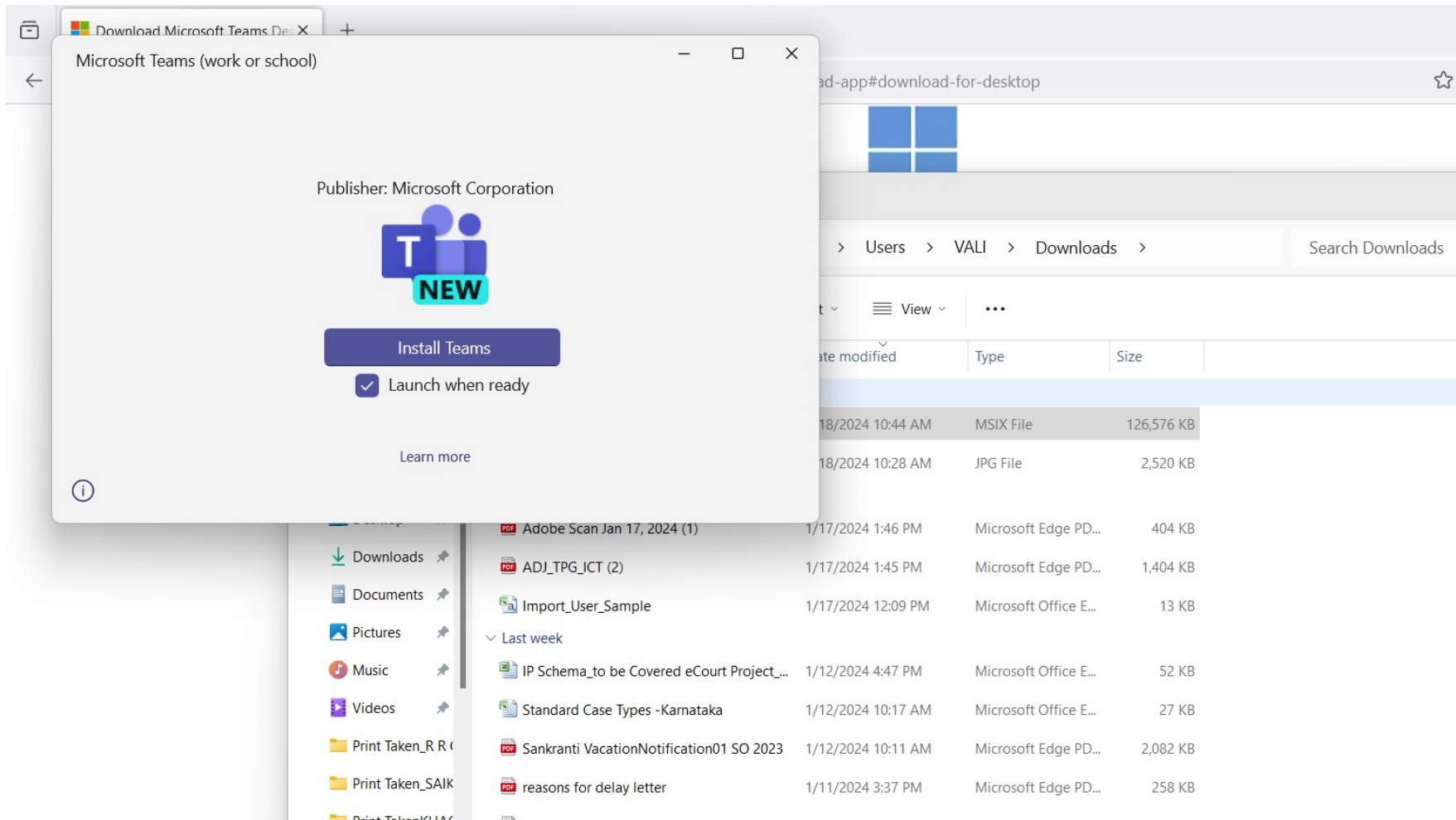
Teams for work or school

Easily communicate with customers and employees. Download the Teams app and start creating, sharing, and storing securely.

- [Download the new Teams app](#)
- [Download for Windows \(64-bit\)](#)
- [Download for Windows \(32-bit\)](#)
- [Download for ARM64](#)

[Problems installing new Teams? Download the App](#)

Step: 4 Go to download folder in your Computer or Laptop, etc., and install the Team Video Conferencing app



Step: 5 Click on Install Teams

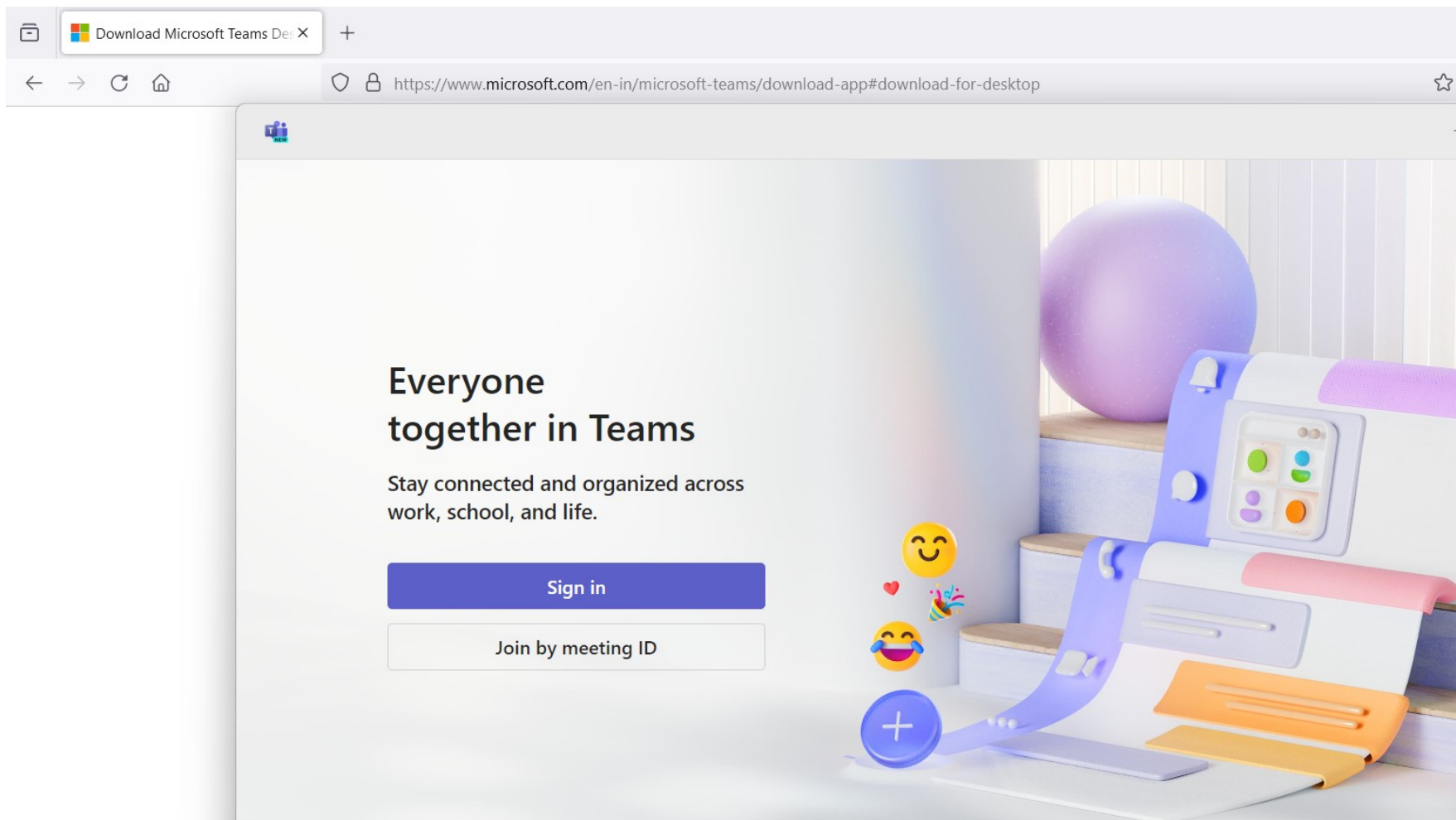
The screenshot shows a Windows desktop with a Microsoft Word document titled "Teams Manual - Microsoft Word" open in the background. In the foreground, a "Microsoft Teams (work or school)" installation window is active. The window displays the Microsoft Teams logo with a "NEW" badge and indicates that the installation is 31% complete. The publisher is listed as "Microsoft Corporation".

Microsoft Teams (work or school)

Publisher: Microsoft Corporation

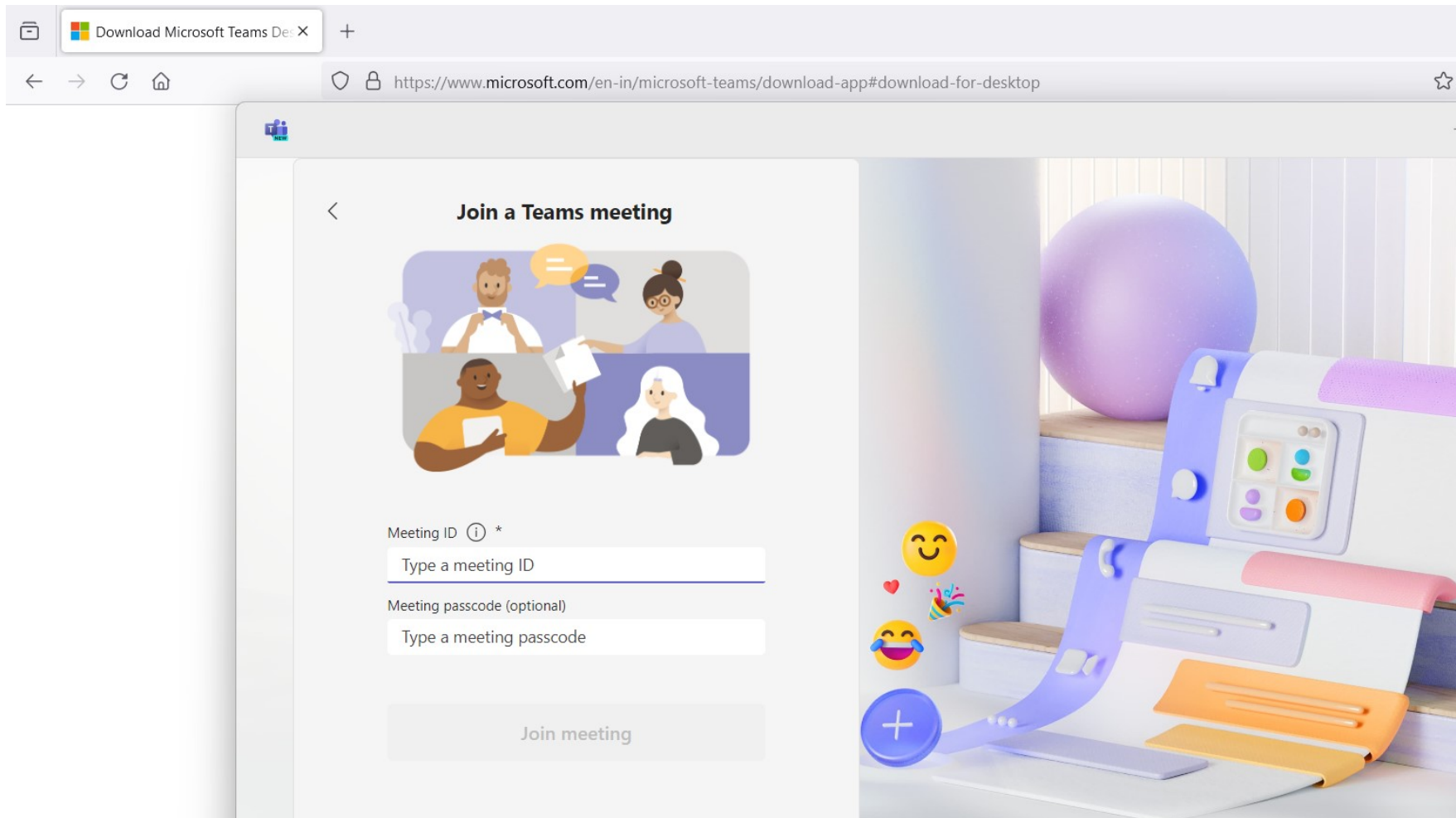
Installing 31%...

Date modified	Type	Size
1/18/2024 10:44 AM	MSIX File	126,576 KB
1/18/2024 10:28 AM	JPG File	2,520 KB
1/17/2024 1:46 PM	Microsoft Edge PD...	404 KB
1/17/2024 1:45 PM	Microsoft Edge PD...	1,404 KB
1/17/2024 12:09 PM	Microsoft Office E...	13 KB
Last week		
1/12/2024 4:47 PM	Microsoft Office E...	52 KB
1/12/2024 10:17 AM	Microsoft Office E...	27 KB
1/12/2024 10:11 AM	Microsoft Edge PD...	2,082 KB
1/11/2024 3:37 PM	Microsoft Edge PD...	258 KB



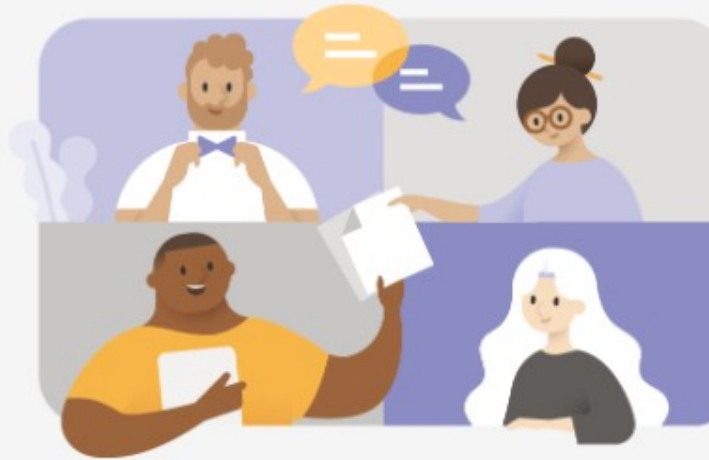
After installation it will ask Sign in and Join by meeting ID

Step: 6 if u has Meeting ID and Password pleas click on Join by meeting ID





Join a Teams meeting



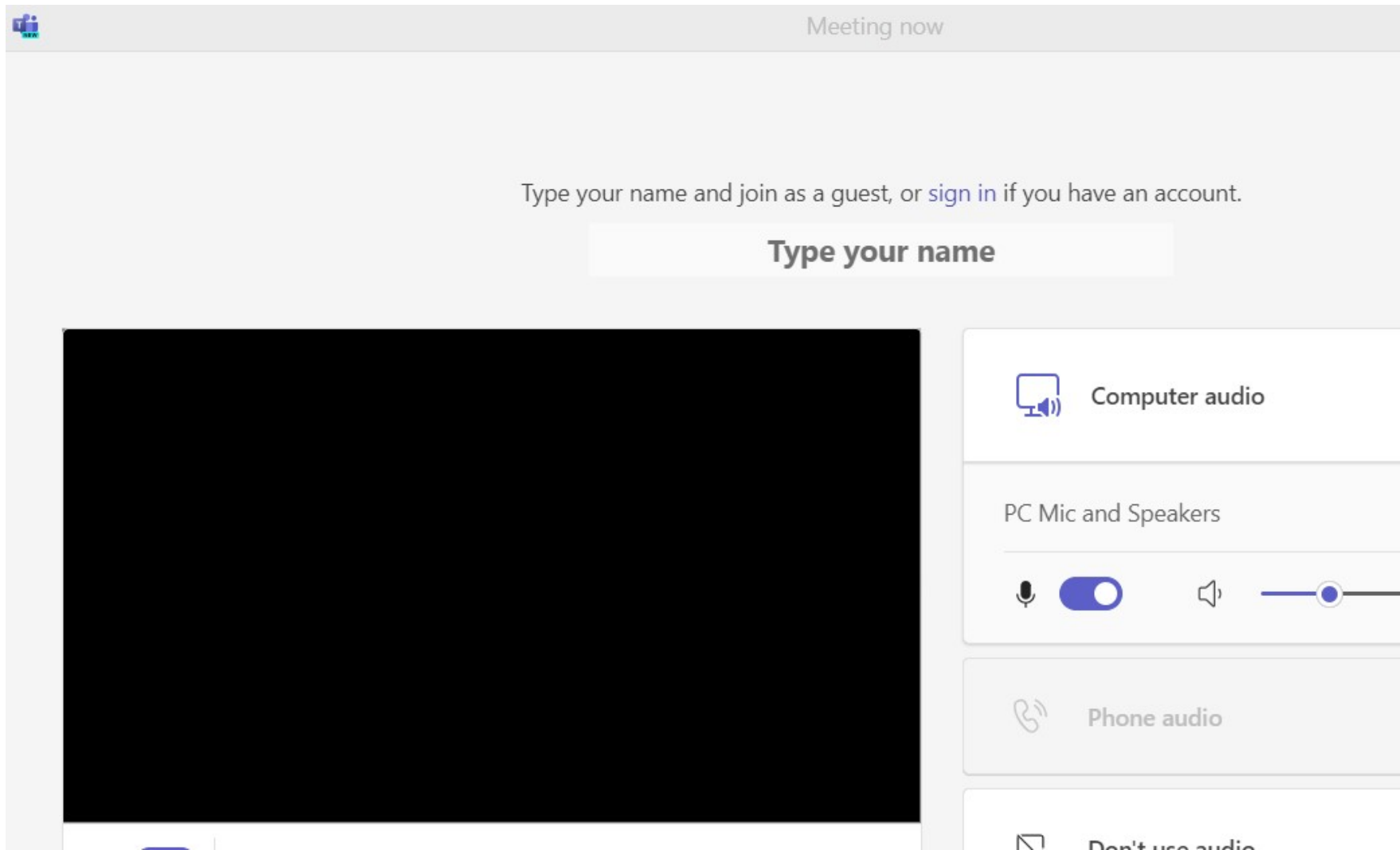
Meeting ID ⓘ *

491 230 351 356

Meeting passcode (optional)

MMYsQ5

Step: 7 click on Join Meeting



The screenshot shows a meeting join interface. At the top, there is a header bar with a small icon on the left and the text "Meeting now" on the right. Below the header, the main area contains the text "Type your name and join as a guest, or [sign in](#) if you have an account." Below this text is a white input field with the placeholder text "Type your name". To the left of the input field is a large black rectangular area, likely representing a video feed that is currently off. To the right of the input field is a sidebar with audio settings. The sidebar has a section for "Computer audio" with a speaker icon. Below this is a section for "PC Mic and Speakers" with a microphone icon, a blue toggle switch that is turned on, a speaker icon, and a volume slider. Below that is a section for "Phone audio" with a phone icon. At the bottom of the sidebar, there is a section for "Don't use audio" with a square icon.

Meeting now

Type your name and join as a guest, or [sign in](#) if you have an account.

Type your name

Computer audio

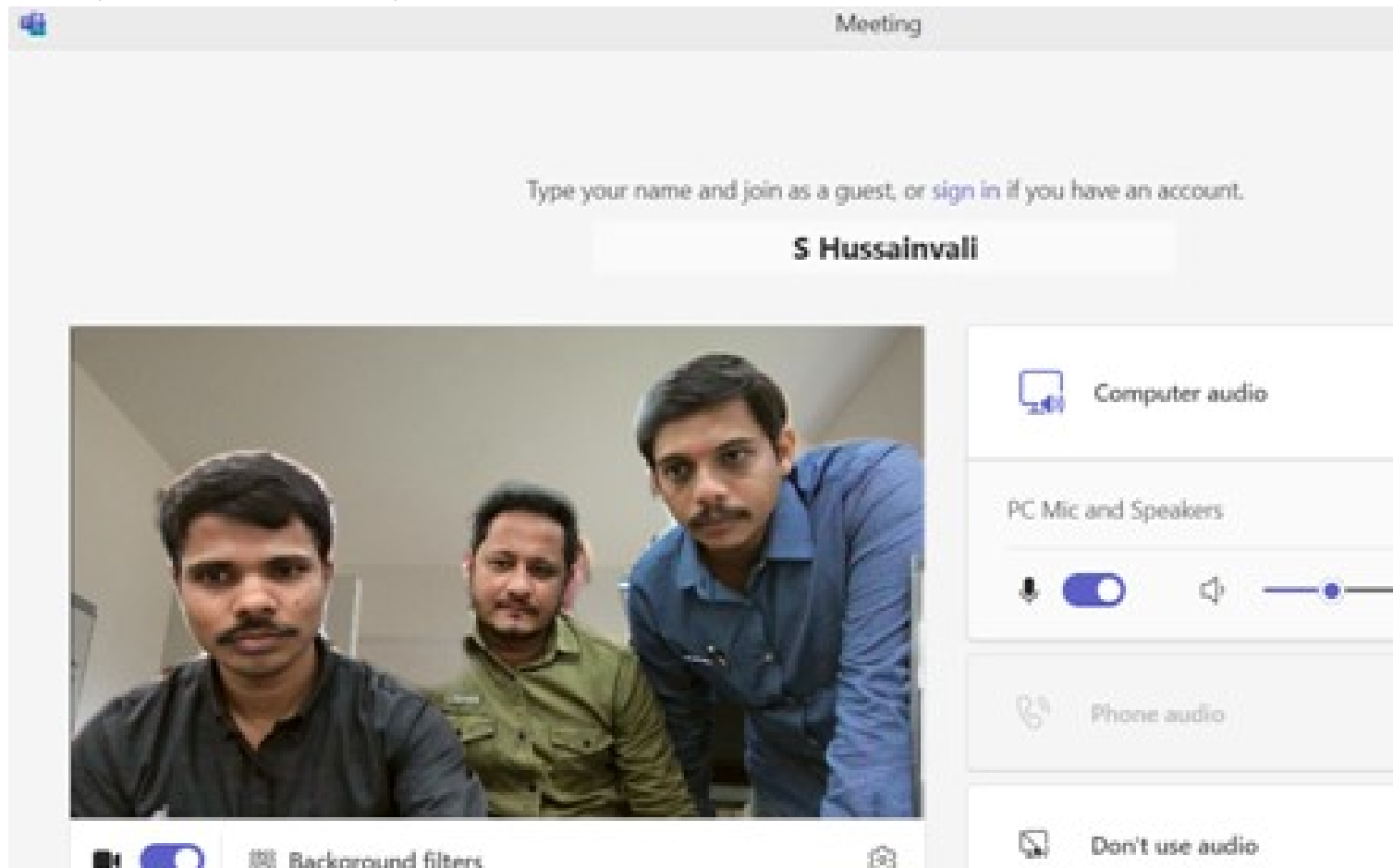
PC Mic and Speakers

Phone audio

Don't use audio

Step: 2

- Type your name
- Unmute your Video and PC Mic and Speakers

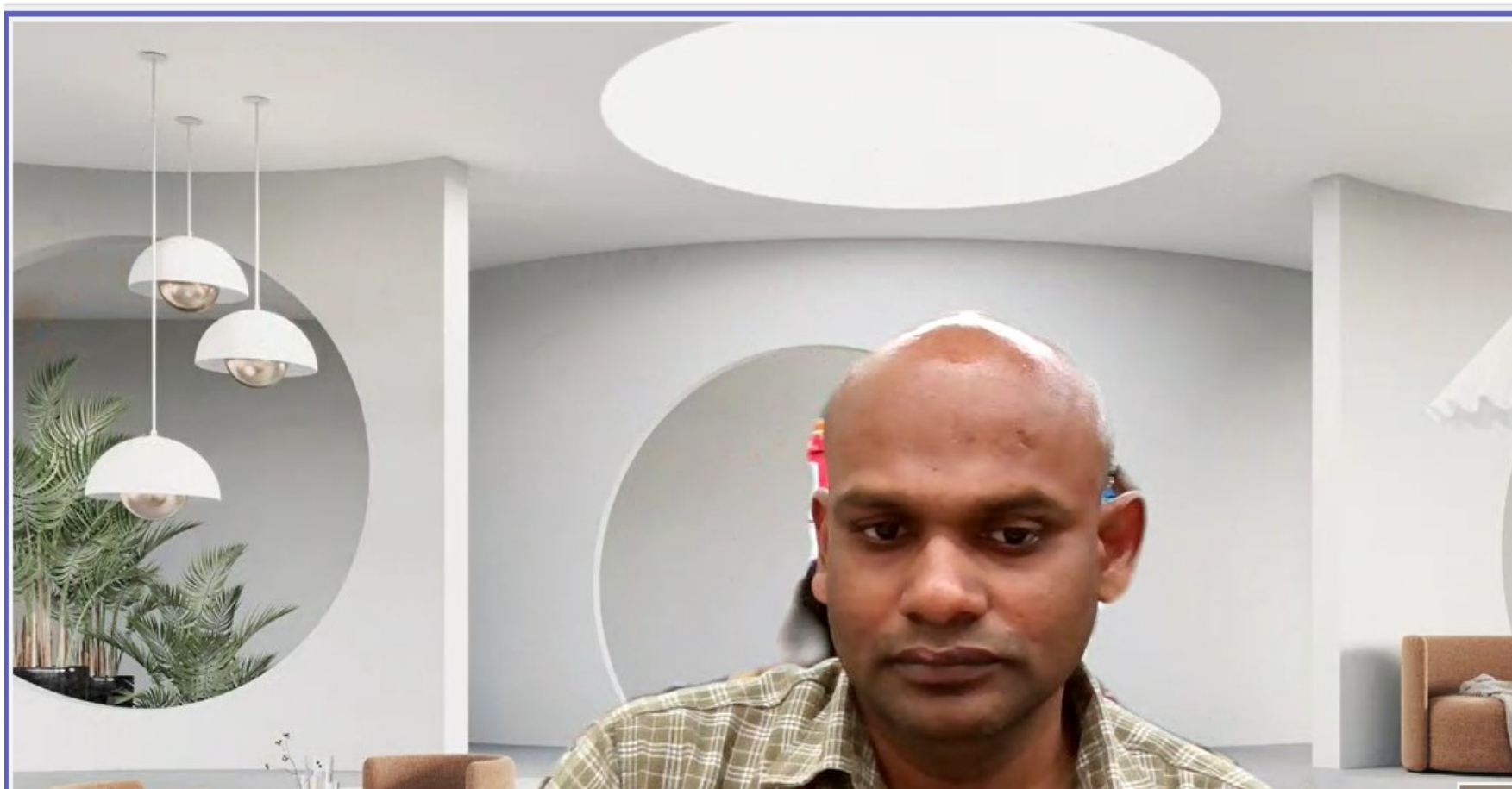


Please Join now

Meeting









02:10

- Chat
- People 2
- Raise
- View
- More
- Camera



Options available in a Microsoft Team meeting



 Camera	Turn camera on/off.	 Chat	If you have to send a message in Chat box.
 Mic	Mute/unmute your microphone to avoid disturbances in meeting.	 People	If you have to know participate names or number of participated in meeting.
 Share	If you have to share a document or ppt or etc., click on Share button	 Leave	Hang up/leave meeting
 More	More actions	 Raise	If you have to mention or if you to talk click on Raise your hand option.