

**Dr. SHAIK MOHD. FAZULULLA
REGISTRAR (RECRUITMENT)**



**AMARAVATI
PIN-522 237.**

NOTIFICATION

ROC.NO.72/2025-RC

DATED 06.02.2026

SUB: Skill Test (in typing) for recruitment to the posts of Typist and Copyist in District Judiciary of A.P. scheduled to be held on 13.02.2026 – Instructions to the candidates- Reg.

REF: -High Court's Notification No.72/2025, dated 19.12.2025 placing eligible candidates for skill test for recruitment to the posts of Typist and Copyist on the website of High Court.

Anent to the subject and reference cited, the eligible candidates can download their hall ticket from the website of High Court of A.P. from 06.02.2026 onwards, by using their OTPR ID and Password (date of birth). The candidates have to report at the Examination Centres by 7.30 A.M. on 13.02.2026. In the Hall Ticket the details of examination centre and important instructions find place.

The candidates for the Skill Test are directed to follow the instructions given hereunder:

MOCK TYPING TEST INSTRUCTIONS TO THE CANDIDATES

Carefully read all the instructions and follow the same to avoid any time loss/disqualification.

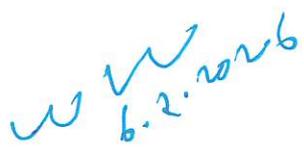
1. Mock Typing Test will be for a duration of Thirty (30) minutes.
2. Check your keyboard during Mock Typing. If you have any of the following problems with computer, the candidates are advised to inform issue to the invigilator before beginning of the Actual Typing.
 - a. Keyboard error
 - b. Machine auto-lock
 - c. Power disruption
 - d. Browser Cache
 - e. Forced session time-out

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3. In case of any of the above technical problems with the computer, the candidates would be allowed to re-login and remaining time from the issue occurred will be provided for typing the passage.
4. Get your keyboard replaced, in case of any issue, before the start of Actual Typing Test. Getting the Keyboard changed during Actual Typing will lead to interruption which may lead to loss of exam time.
5. Back space key will not work in the exam.
6. After mock test, there will be five (5) minutes break. After that, the instructions will be displayed on the screen for five (5) minutes.
7. Passage shall be typed as continuation on the exam screen, even if multiple paragraphs are given in hardcopy.

ACTUAL TYPING TEST INSTRUCTIONS TO THE CANDIDATES

1. Check your keyboard thoroughly during Mock Typing.
2. Backspace key will not work in the exam.
3. Type the text as given in the passage.
4. Passage shall be typed as continuation on the exam screen, even if multiple paragraphs are given in hardcopy.
5. While typing, if the candidate inadvertently or otherwise gives space in the middle of the word by pressing space bar, the system consider it as one word. You are permitted to type upto 450 words only.
6. After completion typing, "submit" button will be enable to submit the exam.
7. Note that control key and arrow key on the keyboard do not function.
8. Actual typing test will be for a duration of ten (10) minutes.


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